

In connection with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (hereinafter referred to as "the GDPR"), below please find specific information regarding the processing of your personal data:

1. Personal data controller

The controller of your personal data is AM Smart Sp. z o.o. with its registered office in Poznań, KRS 0000759935, NIP: 7822845804, Regon: 381914058.

Contact details:

- address: ul. Jana Pawła II nr 14 lok. 219, 61-139 Poznań, Poland
- e-mail: daneosobowe@amsmart.pl
- phone: +48 61 870 34 30

2. Purposes and legal basis of processing your data

As the data controller, we process your personal data in order to:

- a) establish business cooperation, conclude an agreement,
- (b) duly exercise obligations or rights arising under cooperation, sale or supply contract we may have concluded with you,
- (c) exercise any legal rights or obligations arising under the law relating to the abovementioned legal relationship,
- (d) submit complaints, objections and requests,
- (e) do marketing of our own goods or services or those of our business partners,
- (f) establish or exercise claims.

Your personal data is processed on the following legal basis:

- a) the Controller's need to undertake actions necessary to establish cooperation or conclude a contract, to fulfill its obligations or rights resulting from the agreement concluded between the parties - **Article 6(1)(b) of the GDPR**,
- b) the need for the Administrator to fulfil legal obligations concerning the legal relationship between the parties, in particular in the scope resulting from the Accounting Act and the tax-related acts - **Article 6(1)(c) of the GDPR**,
- c) legitimate interest of the Controller, pursued by the Controller or a third party, i.e. in particular sale of goods or services, taking care of the quality of goods or services and the Controller's image, defense of the Controller's interests - exercising claims, taking actions in the field of marketing of the Controller's own goods or services or those of its business partners, promotion of goods and services - **Article 6(1)(f) of the GDPR**.

3. Data recipients

Your personal data will be transferred:

- a) to the Data Controller's business partners for the purposes related to the performance of the contracts between the parties, in particular to suppliers, carriers, forwarders, etc.,
- b) entities providing payroll services or other services on a contractual basis, issue invoices or other accounting documents (accounting firm),
- c) entities which provide postal or courier services for the Data Controller,
- d) entities which provide IT or mail hosting services for the Data Controller,
- e) entities ensuring the safety of persons and property on the premises of the Data Controller's production plant,
- f) trade credit insurers, insurance brokers, insurers of the Data Controller',
- (g) law firms,
- (h) entities that will process personal data in accordance with the GDPR on the express and documented instructions of the Data Controller.

4. Personal data storage period

Your personal data will be stored until full settlement of all claims arising from the contract after its completion or until all claims arising from the contract, including public law claims, have become statute-barred.

5. Rights relating to the processing of personal data

You have the following rights in connection with the processing of your personal data, as long as you have fulfilled the conditions and prerequisites set out in the GDPR:

- The right of access to your personal data,
- The right to have your data rectified if it is inaccurate,
- The right to request erasure of your personal data, e.g. if the personal data is no longer necessary for the purposes for which it was collected,
- The right to request that the scope of processing of your personal data be limited, e.g. if such processing is unlawful,
- the right to object to the processing of your data on grounds of your particular situation - in cases where the processing is based on the legitimate interest of the Data Controller,
- the right to have your personal data transferred, i.e. the right to receive your personal data from the Data Controller in a structured, machine-readable, commonly used computer format, which you may send to another data controller or require the Data Controller to transfer the data to another data controller, provided that this is technically possible.

6. Right to submit a complaint with an authority

You also have the right to submit a complaint with the supervisory authority dealing with personal data protection, i.e. the President of the Office for Personal Data Protection.

7. Provision of personal data

The provision of personal data is voluntary, but the processing of such data by the Data Controller is a necessary condition for the performance of the contract concluded between the parties.

8. Notification of your associates

Due to the fact that as part of your cooperation with AM Smart Sp. z o.o. you are or will be transferring to AM Smart Sp. z o.o. personal data of persons cooperating with you in various capacities, including your employees, contractors, subcontractors, representatives, etc., AM Smart Sp. z o.o. kindly requests that you share with them the information contained in this clause, or refer them to the following website: www.amsmart.pl.

Board of AM Smart Sp. z o.o.

Data Controller

AM Smart Sp. z o.o. ⁽¹⁾
ul. Jana Pawła II 14/219
61-139 Poznań
Tel. (061) 870 34 30
NIP 782-28-45-804 REGON 381914058

Anna Igozka-Plewa

Członek Zarządu

Marcin Miodzik

Prezes Zarządu